

**MINUTES OF THE P.T.A MEETING OF LEKKI PENINSULA COLLEGE &LEKKI PENINSULA NURSERY
AND PRIMARY SCHOOL**

HELD ON 23RD OCTOBER, 2018

TIME: 12:00 noon

VENUE: School Auditorium

OPENING PRAYER: The meeting started promptly at 12:00 noon with an opening prayer said by Mrs. Ore Funwa.

INTRODUCTIONS: The introduction of the proprietress and the school management board was done by Mr. Godwin Emmanson as follows:

The proprietress—DR. (MRS) BUNMI OYINSAN

The principal, LPC —MISS VERA AGGREH

Vice principal, LPC —MR. GODWIN EMMANSON

Headmistress, LPNPS —MRS. OGECHUKWU EMEAGI

Assistant headmistress, LPNS —MRS. EBELE CHIKODILI

HEADS OF DEPARTMENTS

SECONDARY LEVEL (LPC)

MR. JOSEPH ISHUA FOR ARTS

MR. MICHEAL OZOEMENA FOR SCIENCE

MR. Godwin EMMANSON FOR COMMERCIAL

NURSERY/PRIMARY LEVEL (LPNPS)

MRS. SADE GBOLAHAN FOR KG/PLAY GROUP

MISS GLORY BENJAMIN FOR NURSERY

MR. GODWIN USHIE FOR PRIMARY

ADMINISTRATION DEPARTMENT

MR. HENRY AKINTADE

WELCOME ADDRESS

The proprietress welcomed all parents present. She expressed her joy and appreciation to all for attending the meeting in spite of their busy schedules. She pointed out the importance of parents caring about student's progress beyond academic performance, paying school fees, dropping and picking them up. She emphasized that a strong PTA is an avenue to support one another to run a school which produces well rounded citizens. She expressed her hope that the PTA will also enhance areas of improvement. She concluded her address by wishing the house good and fruitful deliberations.

CLASS POPULATION

Some parents raised concerns about the number of students in each class. The proprietress informed the parents that the school is not a regular school run by an individual but rather the school is run with the support of some foreign partners like Pearson Affordable Learning Fund and Village Capital based on tried and tested formats. The primary vision of the school is to provide quality education at a price which most Nigerians can afford without compromising on learning outcomes. The primary targets of the school are children from homes that cannot

afford exorbitant fees. She also informed parents that class population is one of the most important tools for keeping the fees down without compromising learning outcomes. She explained that it is the same model which is being used by similar schools around the world. She explained that most schools in the area have small class sizes because of the high fees they charge which limits number of students that they can attract. She also explained the advantages of having sizeable number of students in class as something which helps to improve performance through healthy competition. She gave examples of some students who joined the school from highbrow schools where they were about 9 or fewer students in the class. Such students might have been coming first in their former schools but when they get to our schools, they find that they have to work harder in order to hold their own. For those in primary classes, our class sizes are designed to prepare them for competition in Federal Government Colleges, Model Colleges and various military schools where class sizes are from 45 upwards. For those in our secondary school the class size prepares them better for university. She also illustrated her points by drawing attention to the high success rate of our students who are able to write and pass all the external examinations that they have written so far.

QUESTIONS AND COMMENTS ON CLASS POPULATIONS

Some parents raised further questions about the appropriate number of students in every class. The proprietress explained that it depends on the level. At the playgroup and KG level, we have about 18 - 26 with a teacher and teaching assistant, at nursery one level we have between 30 and 36 with 2 teachers, at the lower primary, once the class number reaches 36 we divide them into 2 while the upper levels are supposed to be 40 in a class but the size of our classes often cannot accommodate this number and we usually also split into 2 arms once the number reaches 36.

She assured Mrs. Lucy Nwachukwu, who her friend refused to bring her child because of our class sizes that our schools are not meant for people who do not want that level of competition for their children. Br. Mrs. Adaobi Okolo, a parent with children in the school supported the proprietresses' position by illustrating with her son as an example of a pupil whose performance has improved greatly since joining a class where he is able to compete with others from a school with limited number of pupils. She said his reading and other performances have improved greatly to the delight of her husband who also believes in children being able to compete well.

LATE COMING OF STUDENTS TO SCHOOL AND ARRIVAL AT HOME

Miss Vera Aggreh, the principal of the secondary section addressed parents about late coming which is very troubling. She said it has been observed by the school that most of our students come late to school and this is often caused by their parents and guardians who give them house work to do late at night. This affects the time that they go to bed and so they do not get up early enough for school. Others allow their children and wards to watch TV till very late in the night. She said when they come late to school, they miss important subjects like English and Mathematics which are usually slated for the first period when the brain is still fresh. Some parents explained that the distance from which they bring their wards can also be responsible because of the traffic. She encouraged and appealed to parents to help their children and themselves so that the students will not be punished and be affected academically. She also said that the time that the secondary pupils get home after school should be monitored by their parents to prevent them from loitering. This is usually not an issue with students at the

nursery and primary levels because students are mostly picked up by their parents or school bus.

QUESTIONS AND CONTRIBUTIONS ON LATE COMING AND ARRIVAL AT HOME

Mrs. Nwachukwu appealed for assembly time for the primary school to be changed because it is too early for them but the house agreed that 7:30am is OK for the students.

Mr. Micheal asked about the school resumption and closing time for each day. Miss Vera Aggreh informed parents that school resumes 7:30am Monday to Friday and closes 3:10 Monday to Thursday for secondary and 2:00pm Monday to Thursday for primary, 1:00pm on Friday for both primary and secondary.

Mrs. Blessing Wisdom said that sometimes teachers on duty are not always there to receive pupils whose parents bring them on time to school because she is one of such parents.

Mrs. Blessing Okewo said students' lateness to school is mostly caused by the school bus and she would like to know the school solution to the problem.

Pastor Victor Maduka that the school bus should be coming early to homes and pick their children.

SCHOOL BUS

The proprietress apologized profusely for the problems with the buses and accepted part of the blame for students who come by bus. She explained that the major reasons why school buses bring children late are: when the buses break down, when parents do not get their children ready to join the buses, erratic traffic along the express road. She said that the school buses leave the school compound between 5:30am to 6:00am, but some of the parents delay the driver and school bus attendant on getting to their homes. They have been informed to always flash each parents on getting close to the house to avoid delay and they should also wait for 5 minutes before leaving.

She however admitted to parents that the operation of the school busses has been a major challenge and one which the school is yet to resolve. She explained that she had even looked at the possibility of out sourcing it but that all the companies that she contacted refused to take it one because of the low fares which the school charges for the service. She appealed to parents to assist the school by coming up with a solution for this perennial problem.

Mrs. Adaobi Okolo asked if the P.T.A. could be making little contributions towards the project of buying a bus for the school, which was accepted by some parents.

The proprietress also explained to parents that some parents living together in a particular community have arranged with faithful and honest drivers to be carrying their wards to and from school, by the end of the month they contribute money and pay the driver.

The proprietress finally appealed to parents that if they have or know any organizations that can be of help with the school bus they should let us know.

Mr. Ekene Oyebule also suggested that banks can be approached in support of financial assistance while parents are on the contribution process.

Dr. Usoh said that reaching the school is a challenge for her because nobody picks her call. She also expressed interest in further exploring other ways of getting companies that outsource school bus service, even if it is more expensive than what currently obtains.

LATE PICK UP

The headmistress, Mrs. Ogechukwu Emeagi informed parents that their wards are being left in school later than 4:30pm Mondays to Thursdays and 3:30pm on Fridays which is very bad. She appealed to parents to please try and pick up their wards no later than 20 to 30 mins after normal school closing hours. This is because immediately school closes, the school is not responsible for any child's care. However, the proprietress lamented further the fact that some parents pick their children too late. Sometimes as late as after 8pm. She emphasized that the school will not be responsible for any child who is not picked up by 4.30pm Monday - Thursday and 3.30 pm on Fridays. Parents who do not pick their children and wards up at reasonable time will be reported to the appropriate authorities because this constitutes child neglect.

Mr. Ekene Onyebule said the fault of late pick up is from parents and he appealed to his fellow parents to pick their children after school on time. He said parents should also stop their children from watching T.V very late in the night and be observant of other things that affect the academic life of their children.

Mrs. Lilian complained that her daughter comes home late and when asked, she would say she was asked to arrange the school library. The principal said it was true because she is one of the school prefects and the person in charge of the school library.

HEALTH STATUS OF STUDENTS

The Headmistress appealed to parents to kindly let the school know the health status of their wards in case of any health emergency. The school should be able to know the immediate First Aid to give before calling on them. She also said there are some sickness or infections that students would not be allowed to come to school with when they are having it because it is dangerous to other students' health.

The proprietress appealed to parents to please keep their wards at home when they are ill because it is not good for the children to be in school because this inhibits healing since they need rest and careful nurturing. They cannot learn if they are ill anyway, so they are better off at home.

The headmistress appealed to parents to always give their children the toiletries attached to their payment list because teachers use them for the children.

RSVP FOR SPECIAL EVENTS/OCCASSIONS

The proprietress informed parents that special events and occasions have been problematic because parents do not pay money early and it affects the planning, preparation and proper arrangement of the events. Henceforth, parents are expected to RSVP for all occasions so the school can plan better. In the past, it has been impossible to plan since we are never sure how many parents will show up. She also appealed to parents to limit the number of people representing one child to the barest minimum. She stressed that henceforth, parents have to

RSVP invitations to special events so that adequate arrangements can be made. Only those who do will be catered for.

Dr. Usoh asked if the fees for special events could be added to the school fees payment. The proprietress explained the fee used to be added but most parents did not pay. Even when they paid most paid very late, some paid only on the day of the events. She gave the example of one inter house sports which could not hold due to failure of the majority of parents to pay. The school has therefore stopped asking parents for money for special occasions. Instead, the school has been taking what ever is affordable from the school fees to ensure that the occasions are held and that all students participate so that some would not be left out.

Mr. Ekene Onyebule appealed that the school should send parents details of school calendar from January to December as that would help parents to prepare themselves to RSVP EVENTS.

Mr. Jumoh suggested that the fees for special functions should be paid together with school fees with a deadline attached. Some of the parents agreed to the suggestion while some said the bill should not be added to the school fees because some parents cannot financially afford to pay anything outside of the school fees.

The proprietress said the bills for excursions which are optional will continue to be sent to parents. Ms Aggreh also informed parents that the school will be going on an excursion to the Central Bank of Nigeria [CBN] and the payment for the trip is on first come basis because only 50 students can be accommodated with 3 teachers. There will also be an excursion to Lufasi Nature Park this term.

Mrs. Orji said price list for books should be attached to the bill for parents to know the amount to pay for each term.

INTRODUCTION OF NEW CASUAL OUTFITS FOR FRIDAYS

The principal of LPC, Miss Vera Aggreh informed parents about the new Friday outfits proposed by the school in order to reduce the wear and tear on students' uniforms and sports wears. She also explained that the Friday outfit will help the students to participate actively in the music and dance activities. A sample of the outfit was shown to parents. For secondary school, their outfit is trouser track suit and a Tee shirt while for primary, nursery and KG school, their outfit is blue jeans trousers and Tee shirts.

MODES OF COMMUNICATION

Miss Vera Aggreh informed parents to please send their e-mail address to the school so that they can always receive information from the school. She said MID-TERM TEST RESULT would be sent to parents on Saturday 27th Oct, 2018.

Mrs. Osarentin said the SMS MESSAGES do NOT get to some parents while some parents receive them too many times.

Dr. Usoh suggested that a WHATSAPP Group should be created as a P.T.A. GROUP.

Some of the parents suggested the home work or assignment given to KG, nursery and lower primary should be written by their teacher because it will help parents to know how to assist them but for upper primary and secondary, they can copy their home work on the board. The proprietress explained that at the lower primary, nursery and KG levels, the communication

books are for parents and teachers to communicate and not necessary for homework since they have weekly continuous assessment books. The journals are for the upper levels and secondary to use to record homework etc.

FEE COLLECTION

The school administration officer, Mr. Henry Akintade informed parents that any child owing school fees after Mid-Term Break, will not be allowed into the school premises. He also said some parents falsify the amount paid to the bank and gave some examples. He also said some give cheques which bounce.. He stressed the fact that cash payment is not allowed in the school and that we now have a POS system for those who cannot go to the bank. All fees should be made to the banks through accounts numbers provided.

Mrs. Linder said she observed that the school fees for her ward was very high.

The proprietress explained the additional money was for external examinations like WAEC, GCE, NECO, etc.

The VP of LPC, Mr. Godwin Emmanson explained to parents that registration for external candidates, who are preparing for external examinations is discouraged by the school because some parents are not prepared to give their wards the time to do the rigorous academic work necessary for the examination and we do not allow examination malpractices.

Miss Vera Aggreh enjoined parents who can to please buy laptops for their wards, especially for secondary school students. Familiarity with the use of computers will enhance their performance in exams like JAMB and when they get to the university. Students will however, continue to have access to the schools computer lab.

INAUGURATION OF P.T.A EXCO

An election of P.T.A. executives was conducted and the following were elected:

CHAIRMAN—PASTOR VICTOR MADUKA

VICE CHAIRMAN—BR MRS. ADAOBI OKOLO

GENERAL SECRETARY - MRS OGECHUKWU EMEAGI

ASSISTANT GEN. SEC - MR. GODWIN EMMANSON

TREASURER—MR. EKENE ONYEBULE

FINANCIAL SEC-- MRS. PETERS

PUBLICITY/PRO – DR. USOH

GENERAL

Mrs Attah said pupils school bags are always dusty after school. The proprietress promised to make more bag racks.

Some of the parents suggested that the tailor who sews school uniforms should make the skirts more shapely around the waist. Others complained that the sewing gets loose very easily.

Mrs Amed said the toilet should be renovated to a better standard.

Mr. Ologbo said the school management and the P.T.A. executives should arrange for school speed bumps and signs to reduce the rate of accident, also school buses should not be parked where parents are parking as well.

Some parents suggested that students should have e-mail accounts to reduce information been written in paper.

Mrs. Racheal suggested more extra curriculum activities like reading clubs should be established.

Mrs. Ahmed said the French teacher does not teach the pupils very well, she also said IRK/CRK should not be compulsory. The proprietress explained that IRK/CRK are not compulsory and that the French teachers who is a Francophone has been teaching and successfully preparing our students for external examinations for about 10 years. His mandate is however guided by the state approved syllabus. She also explained that Yoruba language has now been made compulsory in all schools in Lagos state and as such the school has engaged a Yoruba teacher.

Mrs. Peters and Mrs. Osarentin suggested that there should be more fans in each class to allow for more ventilation in the classrooms. The proprietress explained that each class has 2 fans but htat sometimes it is not immediately reported when they get faulty.

VOTE OF THANKS

The principal, Miss Vera Aggreh gave the vote of thanks by appreciating all parents present and thanking them for honoring the school and their participation in the successful deliberations .

CLOSING PRAYER

The meeting came to a close by 2:37pm with the closing prayer said by a Muslim parent, b Mrs. Ahmed and the Christian prayer said by Pastor Falola.